



The King Centre

"It All Begins With the First Step"

"Whether you are the parent of a three-year old just looking for your child to develop a love for the arts, or a teen with professional aspirations, you can feel at home at the King Centre."

"Parent Handbook"
2019 — 2020
www.kingcentredance.com

Butler
1574 State Route 23
Butler, NJ 07405
973-750-1900

Mahwah
60 Whitney Road,
Suite 9 & 10
Mahwah, NJ 07430
201-848-7001

Wanaque
527 Ringwood Avenue
Wanaque, NJ 07465
973-839-4031



September 2018 - first day of classes September 12th						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12*	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
October 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
November 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
December 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	17
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
January 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
March 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
April 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
May 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
June 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1*	2	3	4	5	6
7	8	9	10	11	12	13

King Centre Studios Schedule

September 12 ~ First Day of Classes

Oct 9 ~ Yom Kippur ~ No Classes

October 31 ~ Halloween ~ No Classes

November 7-9 NJEA Teacher Conference ~ No classes

Nov. 27-30 ~ Thanksgiving Recess ~ No Classes

Dec. 23-Jan 4 ~ Winter Recess ~ No Classes

Feb. 17-18 ~ President's Day Recess ~ No Classes

April 10-14 ~ Spring Recess ~ No Classes

May 25 ~ Memorial Day Recess ~ No Classes

June 1 - Last day of Classes

Dress Rehearsal (Tentative) ~ June 4, 5, 6

2020 Recital

Saturday ~ June 6 (tentative)

Sunday ~ June 7 (tentative)

~ Recital ~

Our **tentative** recital dates are June 6 and 7. Participation in the recital is highly recommended, but not mandatory. Our Philosophy is to educate and develop our students first. The Recital complements that education by expanding the creative and performing characteristics of each student.

~ Costumes ~

You will receive a costume contract in October. Your recital costume will be ordered once we receive your completed costume form and costume payment. Please make sure you return the form by the due date to ensure that you will receive your costume in time for the recital. There are no refunds on deposits or costumes once they are ordered. All costumes are ordered specific to your child's measurements. Costume sizes are not calculated by parents. Costumes cannot be returned.

~ Pictures ~

For your convenience, before the recital we have a photographer come to the Studio to take pictures of your child and their class in their recital costumes. We will put all the class pictures in the recital program. You will be given the schedule a month prior to picture date. Pictures will be available for purchase at dress rehearsal.

~ Dress Rehearsal ~

We allow each child the opportunity to rehearse on stage, in costume, before the day of the recital. The **(Tentative)** dress rehearsal dates are June 2nd thru June 5th. You will be given a Dress Rehearsal Schedule with a specific time and day for your child's class/classes *a month prior to dress rehearsal*

3-payment plan Tuition Due Dates:

Upon Registration; Nov. 1, 2019 and Jan. 1, 2020

9-payment plan Tuition Due Dates:

Upon Registration, Oct. 1, 2019;

Nov. 1, 2019; Dec. 1, 2019;

Jan. 1, 2020; Feb. 1, 2020;

March 1, 2020; April 1, 2020; May 1, 2020

With the 3-payment and 9-payment plans, a Recurring Payment Authorization Form must be completed.

~ Studio Policies ~

Absentee Policy

If a class is missed, it can be made up in another class of the same or lower level. If you are going to be absent please call the studio and let us know. Please call the studio to schedule your make-up class to avoid showing up for a class that is full. There are no refunds for classes missed.

Drop/Change Class Policy

A written notice must be submitted when dropping or changing a class. In order to receive a refund please submit the note via email (kingcentredance@optonline.net) or to the office (527 Ringwood Ave., Wanaque, NJ 07465) before the first of the month or you will be charged that month's tuition. You will be responsible for tuition until notice is submitted. **There will be a \$25 drop/change class fee charged to your account after November 15, unless the change is requested by a teacher. No tuition is refundable after November 15, 2019, and no cessation of recurring payments for classes dropped after November 15, 2019.**

Placement Policy

Classes are arranged for students based on age and ability. If the teaching staff feels your child needs to be transferred to another class, we will notify you and make the necessary scheduling adjustments.

Tuition Policy

There are three tuition payment options: Annually, 3-installments or 9-installments. The scheduled due dates for the 3-payment plan are 1st payment at registration; 2nd installment November 1, 2019; and 3rd installment January 1, 2020. The 9-payment plan is available through credit card auto bill only and is computed on an annualized basis and broken down into 9 convenient payments. The first payment is due upon registration, the other 8 are due the 1st of each month through May when your payment will be deducted from your credit card. **If we have not received your payment within 5 days of your due date, a \$30 late fee will be applied to your account.** All tuition must be paid prior to purchasing recital tickets and before receiving costumes. Any tuition balances that become two months past due may result in suspension of classes and private lessons until balances are paid in full.

Returned Checks

There is a \$30 fee for all returned checks.

~ Dress Code Policy ~

Boys

T-shirt and sweat pants or shorts
Black Jazz Shoes, Black Oxford Tap Shoes, Black Ballet Slippers

KI through KFII

BALLET – Solid color leotard, (*skirts optional*) pink tights and pink ballet shoes
(#212 Capezio Lily or #205 Bloch Dansoft– Full sole ballet)

TAP – Solid color leotard, pink or tan tights and black tap shoes
(#N625 Capezio Jr Tyette or #3800C Mary Jane or SO352G Bloch—Merry Jane)

Level 1 through Level 4

BALLET – Black leotard, pink tights (*skirts are permitted at teacher's discretion*), hair in a bun and pink ballet shoes
(Bloch #SO208L ProLite II Leather Split Sole or Capezio #2027 Juliet Leather SplitSole)

TAP – Solid color leotard, pink, black or tan tights, and tan taps
(#SO302 Bloch Tan Buckle Tap-level 1, 2 & 3)
Capezio Black Flex Master Tap -level 3A, 3B & 4)

Jazz

Solid color leotard, black or tan tights
Bootie Shorts with Half Tops
and Tan Jazz Shoes (Bloch Elasta Bootie #SO499- level 1 & 2)
Tan Canvas Turners (level 3 & 4)

Acro

Solid color leotard, no loose articles of clothing, stirrup tights recommended but not mandatory, no jewelry and no shoes

Aerial Arts/Silks

Leotard, Unitard or tightfitting shirt that will cover midriff without riding up. Tight fitting leggings or footless tights.
NO: jewelry, belts, loose clothing, shoes or socks.

Hip Hop

Casual clothing that you can dance in and black dance sneakers
Shoes for recital—TBD

Hair

Must be pulled back off of the face in either a bun or pony tail unless otherwise noted above